

ASF - International  
Minutes of General Assembly  
19 April 2008  
09h00  
At Universitat Politecnica de Catalunya (UPC) (Campus Nord)  
Aula 103 Building A3

Present: Jordi Balari – ASF Espana  
Ligia Nunes – ASF Portugal  
Stephane Plisson – ASF France  
Sara Peny – ASF Sweden  
Jonas Jernberg – ASF Sweden  
Benoit Clavieras – ASF France  
Peter Newton – ASF UK  
Melissa Kinnear – ASF UK  
Tito Sciattelia – Africa 70  
Laura Rapisarda - ASF Onlus (Italia)  
Beatrice De Carli – ASF-Italia (Milan)  
Pawan Kumar Shrestha – EWB Nepal  
Annika Berdal (Norway – observer)  
Audrey Ghenassia – ASF France (observer)

Part of meeting:

Bijay Misra (observer)  
Arwa Kamaleidean – Arc-Peace, Sudan  
Barbara Davidson - ADPSR – USA  
Norio Okada (observer)  
Anna Engvall – ASF Sweden

**1. Election of chair, secretary and other functionaries of the meeting**

Peter Newton was elected chair  
Melissa Kinnear was elected secretary for the meeting

**2. Settling the agenda for the meeting**

The agenda was agreed, no additional items added

**3. Decision that the meeting has been correctly announced**

All agreed that it was correctly announced

**4. Establishment of membership representation and voting rights**

It was established that the following organisations were represented by:

1. ASF Espana – Jordi Balari
2. ASF Belgium - Stephan Plisson
3. ASF Sweden - Jonas Jernberg
4. ASF UK – Melissa Kinnear

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5. ASF Portugal – Ligia Nunes
6. ASF Germany – Jonas Jernberg
7. ASF France – Stephane Plisson
8. Africa 70 – Tito Sciattelia
9. ASF Milano - Beatrice De Carli
10. ASF Italia Onlus – Laura Rapisarda
11. A&D France – no representation
12. A&D India – no representation
13. ASF Congo (Kinshasa)
14. ASF Brazil – no representation
15. ARC Peace - Bijay Misra (for part of the meeting only)
16. EWB Nepal - Pawan Shrestha

## 5. Formal approval of the proposed Constitution of ASF-Int

### 5.1 IV The Conseil d'Administration

Use the word 'Conseil d'Administration' (see clause 14 A) in inverted commas 'Administrateur' also used and must be in inverted commas  
Stephan confirmed that the term is necessary for Belgian Law

Article 14 A 'The Conseil .....11 members to be called 'Administrateurs'

5.2 Sara asked who votes for the Chairman? Is it the Conseil d'Administration or should it be the member organisations that votes for the Chair?

ASF-Sweden propose that the GA should vote for the Chair

A vote was taken – 2 in favour, 9 against the motion, 1 abstention

5.3 The procedure for voting the Chair does not appear in the Statutes at present? This needs to be written into the Statutu – under Article 14 B ..... 'to be elected by the Conseil'

5.4 ASF-Sweden feels tht Article 16 I is unclear. If the Chair is not a representative of an organisation then he only has a vote as the Chair?

5.5 'Chairmen' etc. Needs to be changed to chairperson

A motion was made that we need to adapt the Statute to be gender neutral – there was a unanimous vote for this motion

5.7 Article 11 A – this point is unclear. A discussion was held regarding the wording of the article.

'Each member shall have a representative who has the right to vote at meetings. Members can arrange to be represented at the General Assembly by another member organisation of ASF International by proxy. No member can represent more than two members at the GA.'

Voting in favour 10 – new wording adopted

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5.6 A vote was taken to approve the Statutes as amended per the recorded minutes above, 10 voted in favour – unanimous vote in favour of adopting the new Statutes

## **6. Approval of the annual report of the Board**

6.1 Antonello louro is spelled incorrectly throughout

6.2 Remove the question marks from the statement about A&D being in touch with A&D France

6.3 Under Other matters – the other organisations that the Leonardo students worked with are ASF Portugal and ASF Spain

6.4 The Proposed Annual Report was approved with the including the changes made noted above

## **7. Report from the auditors**

7.1 Nothing to report as auditors not appointed

## **8. Approval of the financial report**

8.1 Financial report has not been received pre this meeting

8.2 The GA nominated the Board to resolve the issues of auditors and the financial report, the results of which need to be disseminated to the GA members – 10 voted in favour of this motion

## **9. Granting discharge to the outgoing Conseil d'Administration**

9.1 Antonello louro has resigned for the reasons noted in the Annual Report

9.2 The GA accepted Antonello louro's resignation by unanimous vote - 10

## **10. Election of members of the Conseil d'Administration for the next period**

10.1 ASF-Int will prioritize 3 positions every year for non-European candidates, but if they are unfilled, then the GA can agree to elect other candidates onto the Conseil

10.2 A vote was taken by the GA to accept Pawan Shestra onto the Conseil – 11 votes in favour – Pawan was elected onto the Conseil

10.3 1 candidate has been nominated for election to replace Antonello louro for the Conseil d'Administration – Beatrice De Carli

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As per Article IV H, the candidate will complete Antonello Iouros's mandate for the current financial year and then subsequently for the 2 year position on the Conseil.

A vote was taken by the GA to accept Beatrice De Carli onto the Conseil – 11 votes in favour – Beatrice was elected onto the Conseil

10.4 1 candidate has been nominated for election onto the Conseil d'Administration – Melissa Kinnear

A vote was taken by the GA to accept Melissa Kinnear onto the Conseil – 11 votes in favour – Melissa was elected onto the Conseil

### **11. Election of auditors for the coming year**

11.1 There is a need to appoint financial auditors. There is no need to have internal auditors at this time.

9 votes in favour of this motion

### **12. Appointment of Election preparatory committee for the coming period**

12.1 Aline Saeger, Audrey Ghenassia and Jonas Jernberg has stated that they would be happy to be nominated onto the Election preparatory committee for the coming period. It was proposed that Aline be the main co-ordinator of the committee.

A vote was taken to agree with this proposal – 10 in favour

### **13. Decision about membership fees and budget for the coming period**

13.1 It was agreed to leave it the same amount as last year - €100

13.2 IBAN and SWIFT numbers required for money transfers for all future membership fee payments.

13.3 Jordi Balari will accept any membership payments today. Receipts for payment will be sent to the members as soon as possible.

ASF-UK and EWB Nepal paid their membership fees at the end of the meeting.

### **14. Decision about Activity plans for the coming period**

14.1 Stephane presented the Proposed Activity Plan for 2008. 10 votes accepted the Plan.

14.2 Website proposal from Ligia, all agreed to pass on to the nominated committee for the design and implementation of the website. If anybody has any additional comments, please send the comments to Ligia.

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**15. Motions and other proposals for the coming period**

15.1 ASF-International to upload the pdf's of the projects on to the Architecture for Humanity open architecture website. Members to upload their own projects if they would like.

**16. Any other business**

16.1 EWB Nepal noted that they have all of the relevant documentation to be considered by the Conseil for acceptance to ASF International to be considered for approval.


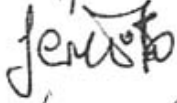

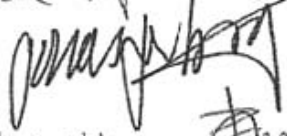
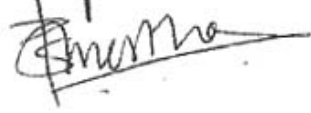
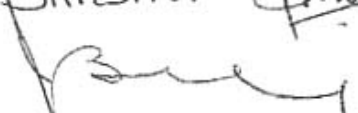


The Conseil considered the application from EWB Nepal and accepted their proposal

The GA voted to accept EWB Nepal as a member of ASF International unanimously

16.2 Ligia to give number of ASF Brazil contact details to Melissa to try to contact if not reachable before December

16.3 All present in the GA wish Dick Urban Vestbro well and a speedy recovery

16.4 Jordi proposed a publication of the Seminar held on 18 April 2008, and we should produce a publication of all future ASF International seminars, exhibitions and conferences.

S. PLISSON   
T. SCATELLA   
LAURA RAPISARDA   
Jonas Jennberg   
Pawan Kumar Shrestha   
JORDI BLOTI   
ESTERIE DE ERDI   
MELISSA KINODAR   
LIGIA NUNES 